



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, November 15, 2010

**MEETING CALLED TO ORDER:** 6:50 pm

**SELECTMEN:**

Chairman, Daniel Poliquin - excused  
Selectman, Michelle Curran  
Selectman, John Sherman

Vice Chairman, Charles Blinn  
Selectman, Robert Gray  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

*Motion by J. Sherman to approve the minutes of November 8, 2010 as written.*

*2nd by M. Curran.*

*Vote: 4-0-0. (D. Poliquin absent)*

*Motion carries.*

*Motion by J. Sherman to re approve the minutes of October 25 due to typo – change \$73,008 to \$73,122. This was due to typo not change of numbers.*

*2nd by R. Gray.*

*Vote: 4-0-0. (D. Poliquin absent)*

*Motion carries.*

**PUBLIC COMMENT:**

No public comment.

**ROY JEFFREY**

Roy Jeffrey, Bill Hallahan, and Tom Cullen came to thank the Town for the dedication of the bridge.

R. Jeffrey discussed being proud to walk across the bridge with WWII Veterans: Tom Cullen, Bill Hallahan, Maurice “Jake” Collins, Carol Faxon, Paul Holmes, Norman Labranch, Leo Lacroix, John Rubner, Bernard Senter and Wilfred Senter. He noted we live in a great Town with great people and read his letter. He thanked Sean for his work; noted Ruth Jenne had all the answers; thanked Dan Garlington and Dana Robito for putting up the sign and banner on the bridge; thanked David Bowles for putting up the bunting, podium and the loud speaker; all who participated in the dedication such as Representative Major and Wilder, Doctor Reverend Varnam, Chief John McArdle and members of the Fire Department, Firing Squad from American Legion Post 34, Plaistow Police Color Guard, Tony D from Timberlane, Andrew Psarris, Bob Hobbs, Dean Zanello, and Miss Greater Plaistow Erica Millett. He noted they were working on future plans and would be back to inform the Board.

C. Blinn thanked the three of them.

T. Cullen thanked the Board and Roy Jeffrey.

S. Fitzgerald discussed how Roy inspired him: WWII Veteran getting out of the war, going straight to work and supporting civic groups and non profits; and the profound moment of the dedication of the bridge to the WWII Veterans.

R. Jeffrey discussed their meeting Thursday at Timberlane High School with students in the Historical Honor Society regarding WWII Veterans.

C. Blinn and M. Curran noted how lucky the kids were to have them.

B. Hallahan discussed Pearl Harbor Survivors Bridge.

**CHIEF SAVAGE – GRANT – NEW HIRE – \$500 DONATION FROM DUNKIN' DONUTS**

S. Savage discussed COPS (Community Oriented Policing Strategy) Grant and the hiring of one full time officer.

R. Gray discussed putting a person out on the streets to take care of some of the problems the Chief has discussed previously with the BOS.

J. Sherman inquired about time line.

S. Savage discussed relatively fast (month or two) if person already NH certified; if field training needed then it could be first of the year; and if academy situation the next academy dates would be January then April.

M. Curran discussed grant awarded in 2010 and inquired if they would not be hiring until 2011.

S. Savage discussed federal grant piece; conversations with Sean; and Town meeting.

M. Curran and S. Savage discussed certainty of the situation regarding funding mechanism.

Board discussed Public Hearing, Town Meeting, funding mechanism, language, and good faith effort.

S. Savage discussed receiving feedback from the Board.

R. Gray requested to get a commitment from the School Board allowing an officer to be placed there for the Public Hearing.

J. Sherman discussed not having a commitment and not being able to place the officer there. He noted he was in favor of pursuing a commitment with the school.

S. Savage noted he just wanted the BOS feelings.

M. Curran noted for the Public Hearing if they did not need to go to Town Meeting then she would want insurance cost, the costs for the four years, and the cost associated with benefits.

S. Savage discussed the 90 day window.

R. Gray noted the BOS has until the end of December.

M. Curran discussed concerns for impact to community; a full time police officer being added to the Town's payroll; and the costs associated with this person.

J. Sherman discussed 4th year picked up by the Town; 3 years picked up by the grant; and noted he was in favor of moving forward with this.

Board and S. Fitzgerald discussed formally accepting funds.

***Motion by J. Sherman to direct Town Manager and Police Chief to move forward with appropriate activities required to pursue the COPS Grant including a financial analysis of a total cost over the four year period.***

***2nd by M. Curran.***

***Vote 4-0-0.***

***Motion carries.***

S. Savage discussed donation from Dunkin Donuts; contributors for Town Kennel; thank you sign for building naming the benefactors; framing; windows; concrete; tile for office floor; plumbing (some materials he may have to pay for); electrical; \$1,500 from Testa; Trust donated \$500 out of Haverhill; tad over \$5,000 received; still needing to heat and insulate; air conditioners to be picked up; Mike Dorman working with framers to get the building weather tight; and Brockway Smith donated doors and windows.

S. Fitzgerald noted a motion was needed from the Board to accept the \$500 donation.

***Motion by J. Sherman to accept the donation of \$500 from Minda's Donuts (check #3693).***

***2nd by R. Gray.***

S. Savage noted the funds were strictly for the support of the K9 per Minda.

R. Gray discussed visit to the kennel noting it was adequate enough for what the Town was doing.

J. Sherman discussed the kennel being built adjoining the highway garage; existing kennel on Public property; and the new kennel would allow the Town the ability to house some pets for a short period of time during storm events.

***Vote 4-0-0.***

***Motion carries.***

## **BUDGET REVIEW**

S. Fitzgerald noted Carli was here to present the Recreation Budget, Page 31; New line 1-4520-20-864 which would add \$2,000 to the budget. This addition would change the bottom line from \$201,872 to \$203,872. The Budget Committee made their recommendation of acceptance to the \$2,000 prior to the BOS. The Rec Commission made a recommendation to Carli who brought the recommendation to Sean so the line was added late to the budget.

C. Malette discussed Youth Basketball; previously a Rec sponsored activity taken over through the high school; each town had their own but ran through Timberlane; High School decided in October that they were not going to fund and do this program any longer so it fell back on the towns; its offered to students in grades 2 through 5; \$20 cost for grades 2 & 3; \$30 cost for grades 4 & 5; revolving account; basically a wash item; taken in \$1,800 the first night for registrations; Commission, Sean and she met last Tuesday and felt very strongly towards this program; taking less than \$2,000 to run the program; using referees from the high school; Sean agreed to put this back in the budget; presented to the Budget Committee who went along with it; bottom line is \$203,872 with the additional \$2,000; New line 1-4520-20-864 to be added to the budget for \$2,000 and the change would up the bottom line from \$201,872 to \$203,872.

J. Sherman noted this was better accounting for the program by having a separate line there which was offset by registrations. He noted he was in favor of having this line added.

***Motion by R. Gray to approve the Recreation Budget in the amount of \$203,872.  
2nd by J. Sherman.***

M. Curran supported the program but had reservations.

***Vote 4-0-0.  
Motion carries.***

S. Fitzgerald discussed changes to the budgets; Finance and Assessing; Page 4; BOS has reviewed all of the budgets and suggested for the Board to look at all and perhaps defer until next week.

J. Sherman discussed Treasurer/Trustee Budget; difference from what BOS approved compared to what BudCom considered; and BudCom decided on their own budget for Expenses they originally needed \$400 but decided to reduce to \$200.

***Motion by J. Sherman to approve the Financial Accounting Budget in the amount of \$8,214.  
2nd by R. Gray.  
Vote: 4-0-0.  
Motion carries.***

M. Curran discussed Zoning Board Budget; first line – Part Time Positions; and thought it should read \$1,020.

S. Fitzgerald discussed keeping additional funding in that line for additional support to minute taker; support business of the Zoning Board; and line already reduced by \$647.

M. Curran discussed word change not dollar figures.

S. Fitzgerald discussed fair amount budgeted for that line item.

M. Curran discussed concern regarding other support during the 40 hour work week and filtering in overtime when actually the extra could be done during the week.

J. Sherman noted he was okay with it.

M. Curran noted she was disappointed with the outcome but respected the Board's decision.

S. Fitzgerald discussed being penny wise and not pound foolish.

R. Gray inquired if there was anything different between the Budget Committee and the BOS other than the three budgets that BudCom has not yet seen.

S. Fitzgerald noted only changes to Finance and Assessing office.

R. Gray discussed warrant articles not being added into the bottom line of the budget; waiting until BudCom has reviewed all the budgets before reviewing the bottom line; and wanting to have a discussion at some point regarding a 4% increase that the Town will have to absorb.

J. Sherman didn't think they should approve all the warrant articles presented.

S. Fitzgerald discussed lean budgets; putting off a number of things; deferring expenditures; and minimizing the budget.

J. Sherman suggested considering the changes Sean presented this evening before doing an overview.

S. Fitzgerald discussed Finance budget on page 4; change to reflect an additional increase in the salary line for a Finance Director; looking to make some realignments of existing positions in Town Hall; support for Human Resources/Assessing Clerk/Human Services; Collective Bargaining; realignment of the Human Services functions; finding efficiencies while better defining staffing levels; Finance Director/Town Accountant with a background/degree in financial accounting; and the adjustment of \$88,000.

***Motion by J. Sherman to approve the Finance Administration Budget for \$88,000.***

***2nd by R. Gray.***

***Vote: 4-0-0.***

***Motion carries.***

S. Fitzgerald discussed similar change in one line for the Human Resources/Services/Assessing; annual salary level of the position; the new position is a new title; previous position was a part time position; and the realignment of jobs and duties from three positions to fund one position.

J. Sherman inquired if there was a budget that was going down.

S. Fitzgerald noted yes, Executive Budget.

***Motion by J. Sherman to approve the Human Resources/Services/Assessing Budget in the amount of \$163,965.***

***2nd by M. Curran.***

***Vote 4-0-0.***

***Motion carries.***

S. Fitzgerald discussed Executive Budget page 1 – Part Time Positions; the position previously had funded the Human Services Director position; reduction of \$21,840; and bottom line of \$275,270.

***Motion by J. Sherman to approve the Executive Budget for \$275,270.***

***2nd by M. Curran.***

***Vote 4-0-0.***

***Motion carries.***

J. Sherman discussed Budget Committee reviewing this tomorrow night and receiving what the BOS had seen tonight. The BOS and BudCom are in sync except for the three operating budgets that they have not seen yet.

### **REVIEW OF PRELIMINARY WARRANT ARTICLES**

J. Sherman inquired what the amount of last year's approved warrant articles were.

S. Fitzgerald noted \$385,800.

J. Sherman suggested going over the warrant articles tonight to see if there were any questions or additional information that the Board would need for Sean to look into and to wait until Dan was present to approve.

S. Fitzgerald discussed: A. 2011 Operating Warrant which would be determined later; B. Highway Department Equipment Capital Reserve Fund Deposit which was for future vehicle purchase; and C. Purchase Highway Department Road Side Brush Cutter which is new this year and is for a new piece of equipment, a road side brush cutter.

J. Sherman requested for Dan Garlington to attend BOS to discuss equipment.

S. Fitzgerald discussed D. Fire Department Capital Reserve Fund Deposit; E. Public Safety Expansion Feasibility Study to determine the best location for a new or renovated public safety complex; F. Building Systems Capital Reserve Fund Deposit; unexpected repairs have been needed in 2010; G. Communications Radio Repeater Enhancement which has been developed as an improvement for radio interoperability to enhance radio coverage; and suggested to have both Chief Savage and Chief McArdle attend the next BOS meeting to discuss this warrant article.

R. Gray suggested adding wording "as approved by the Planning Board".

S. Fitzgerald suggested having Attorney Kalman present with both Chiefs.

S. Fitzgerald discussed H. Fire Suppression Water Line Capital Reserve Fund which is to help with expansion of the system.

J. Sherman inquired how the water line worked, if the Town installed the water line on Route 125 and a development came in, did the Town charge the development.

M. Curran discussed charging a fee yearly.

R. Gray discussed developers paying for the service as they developed a property.

J. Sherman discussed working on Route 125; cost effective to put it in; and recouping money when someone comes in.

S. Fitzgerald noted he would not be recommending supporting the warrant article.

M. Curran discussed looking at the wording a little more closely regarding recouping funds.

Board held discussion regarding water line.

S. Fitzgerald suggested having Chief McArdle and Leigh Komornick available to further discuss.

S. Fitzgerald discussed I. Pump Replacement and Pump House Capital Reserve Fund established to help support cost to replace pump; J. Cell Tower Maintenance Capital Reserve Fund to raise and appropriate \$10,000; negotiations with another carrier for the tower; K. Conservation Fund Deposit the annual warrant article that has been supported by the Town; and L. Improvement at PARC and Ingalls Terrace.

J. Sherman inquired about the updated Warrant Article that should have been submitted by Rec.

S. Fitzgerald read an email received by Carli which was an update to the Warrant Article.

J. Sherman discussed maintaining tennis courts at Ingalls Terrace; updates needed; and skating rink.

R. Gray suggested having Carli and Rec Commission come before the BOS to discuss.

#### **TOWN MANAGER'S REPORT:**

S. Fitzgerald discussed:

- Veterans Tax Credit increase; cost and impact to the Town.

J. Sherman discussed shifting the tax burden of \$55,000 from Veterans to non-Veterans.

R. Gray discussed having a consensus of the Board to draft that as a Warrant Article.

Consensus of the Board was to draft a Warrant Article and present to the BOS next week.

S. Fitzgerald discussed:

- Garden Road Bridge dedication.
- Stormwater MS-4 Permit.
- Torromeo Concrete Plant and Galloway's Operation which is mostly in Kingston. EPA has sited Torromeo Industries for violations.

M. Curran discussed concrete plant in Plaistow has not yet been built.

R. Gray discussed the site was approved in the late 70's, went out of business and had been less than one year. The person, Benevento Company applied through the state to get the operation open, but they did not open it. There is a plan there that has a footprint of the building on it so a building permit was issued because they had state approval.

M. Curran discussed property vacated prior to a year's time; concern to wet lands; and paying attention to environmental issues.

R. Gray noted he totally agreed with Michelle and discussed MS-4 responsibilities and proximity to wet land issues.

S. Fitzgerald discussed Attorney Kalman reviewing issuance of the permit; project; site walk; stormwater protection; sitting next to wet lands; and further looking into the Board's concerns.

M. Curran discussed item should have gone in front of Planning Board; court; nonpayment of rent; persons should have come in; and timeline too close that anyone should have been willing to come in.

S. Fitzgerald discussed:

- Plaistow First meeting and presentation by Charles Moreno, the author of Town's Forest Management Plan.
- Extensive update of Plaistow Rail Project and meeting with Tim Moore, Cliff Sinnot and Kris Erickson.
- Wednesday's attendance to the RPC Legislators Forum.
- Meeting with members of the Rec Commission.
- City of Nashua is looking to acquire Pennichuck Corporation which serves 500 residents in Plaistow.
- Upcoming meeting with Robert Varney, former EPA Region I Administrator.

R. Gray inquired if it was necessary to have the Police Chief and Fire Chief in attendance to get their concerns.

S. Fitzgerald thought it would be helpful.

R. Gray suggested posting this meeting if the Board was going to go into Non Public; have a time limit so the public knows when the regular BOS meeting would take place; and having support staff that Sean feels are necessary.

Board discussed options of who should be attending and the time frame.

J. Sherman suggested only having BOS in attendance.

S. Fitzgerald noted he would put together an agenda.

S. Fitzgerald discussed:

- Budget Committee met last week and approved Health, Recreation, Human Services.
- Update on Ron Brown's elderly housing appeal.

R. Gray discussed two different suits against the Town; untimeliness; decision not to hear his workforce housing; and Ron Brown's appeal.



S. Fitzgerald discussed:

- Clock Tower proposals and noted both bids could be found in the FYI folder.
- Local Government Center's Annual Conference.
- Goals

J. Sherman suggested correcting numbering of Goals: Goal numbers 8/9 should be 9/10.

**OTHER BUSINESS:**

M. Curran discussed recycling; using any kind of bins; stickers available at Town Hall; beginning of year the Town had bins; depleted stock; two batches delivered and are gone; and encouraging residents to recycle and to use any type of container they choose.

S. Fitzgerald discussed increase in volume of recycling; moving away from bins; helpful to use barrels and if people are in need of bins the Town will get bins.

C. Blinn inquired how much had recycling increased.

S. Fitzgerald noted by 4 or 5 %.

C. Blinn thought the residents and JRM were doing a great job.

J. Sherman noted he was not sure if Vic Geary Center recycled but thought it would be a good idea.

S. Fitzgerald discussed conversation with seniors at Senior Tea.

M. Curran discussed PARC did not have recycling bins in place but getting the message out to children is great.

**SIGNATURE FOLDER:**

Signature Folder and Manifest were going around.

**SELECTMEN'S REPORTS:**

J. Sherman noted the Plaistow First Committee had a revised charter and he requested the BOS to approve tonight. He handed the new charter out to Board for review. Added to the charter was "and other infrastructure" to all three parts because they were originally only looking at lands and buildings until they found exceptions to that such as the water line. He discussed with Sean who suggested "other infrastructure" be added to their present charter.

*Motion by J. Sherman to amend the Plaistow First Charter to include "and other infrastructure" in all three parts.*

*2nd by R. Gray.*

*Vote 4-0-0.*

*Motion carries.*

J. Sherman discussed:

- Plaistow First meeting was last Wednesday and they received an update on the Town Forrest. He is on Usage Sub Committee and asked Mike for more information regarding Town owned property that is not used. He is waiting on feedback from Mike. Their next meeting is Wednesday, December 1.
- BudCom met last week; Sean presented BOS with updated budgets they accepted; and BOS is in sync with Budget Committee.
- Recreation Commission met on Saturday after baseball and softball signups; typically they meet Wednesday nights; they met after sign ups at Vic Geary which included free breakfast for whomever showed up; received from Sean a memo from John Scruton clarifying rolls; communication – Carli agreed to provide them with a weekly recap; one issue that came up – Carli was unable to attend a meeting because she was on senior trip and they suggested to avoid scheduling senior trips on Wednesdays so that would not happen again; their next meeting is December 8; eager to pursue ice skating rink; cost for building an ice rink – Ed Aziz was looking into what could be donated; playscape may be installed by next April; and farmers market – Carli to pursue – a grant may be available.

R. Gray discussed:

- Plaistow First Committee meeting last week.
- This coming week he is attending LGC on Wednesday and Thursday with Sean and Buzzy.
- Award presentation at next BOS meeting.
- This coming week Tim and he have a meeting on Wednesday night regarding Public Hearing regarding Plaistow Zoning ordinance: 3 different amendments being considered (illicit discharge, change of rezoning from industrial to residential and establish owner occupation in village district).

M. Curran discussed:

- Highway Safety meeting did not have quorum however they had a discussion on different topics; for Bob Gray's concerns she brought up Forrest Street and it was recommended to talk to Dan Garlington; Old County and Kelley Road discussion regarding crosswalks; they noted speeding had increased as well as pedestrians; Doug DePorter from NH DOT was present and discussed standalone unit which would be able to be put out during good weather and removed before winter months to remind persons that there are crosswalks present; it is an inexpensive piece of equipment; and DOT is not in agreement to crosswalks out front of Town Hall.
- Family Mediation – unable to attend but Danny will be her replacement. They are going to be reviewing the budget.

C. Blinn discussed:

- Cable studio; Sue Sherman dropped by and did a ½ story on the new TVs, monitors and cameras; great job by Sue; big plus was Norm Bouchard was there and noted he would tentatively help out; Jay was there and had information for the BOS and wants to bring it to the Board next week regarding posting municipal meetings on our Town web site similar to U Tube; it was a neat experience for him because he saw different stages; Sue took charge and was full of ideas; she wants to join the Cable Committee; Committee welcomes her; Dan Bush could not make it; and Mickie Conte is still interested in participating.

S. Fitzgerald discussed enjoying the studio; local origination, passion for history or hiking and sharing their passions by sharing their information; needing volunteers and persons to sign up to get involved; and needing active persons.

C. Blinn noted Sue went on to do her story; changed Christmas decorations; brought her own props; did a great job; big plus was her enthusiasm; and her ability to add to the group.

J. Sherman informed his wife not to worry, he was going to mention it that she enjoyed doing the show and it was broadcasted last Friday, however there was no sound.

R. Gray inquired when they were going to broadcast the bridge dedication.

S. Fitzgerald discussed possibly Thursday; Dean was going to work a number of events into one series for a presentation.

C. Blinn noted Saturday, November 20th is the Vic Geary Holiday Fair from 9am until 2pm and there would be raffles and food. All proceeds go to seniors at Vic Geary to help the senior center thought out the year.

**NON PUBLIC – RSA 91-A:3, II (c) Matters of Reputation**

No Non Public required.

Public Meeting adjourned at 9:37 pm.

Respectfully Submitted,  
Audrey DeProspero